

Precinct Election Meeting



Organization



Precinct Committee

Precinct President

Secretary
Vice Chair
Treasurer

Block Captains
or Volunteers

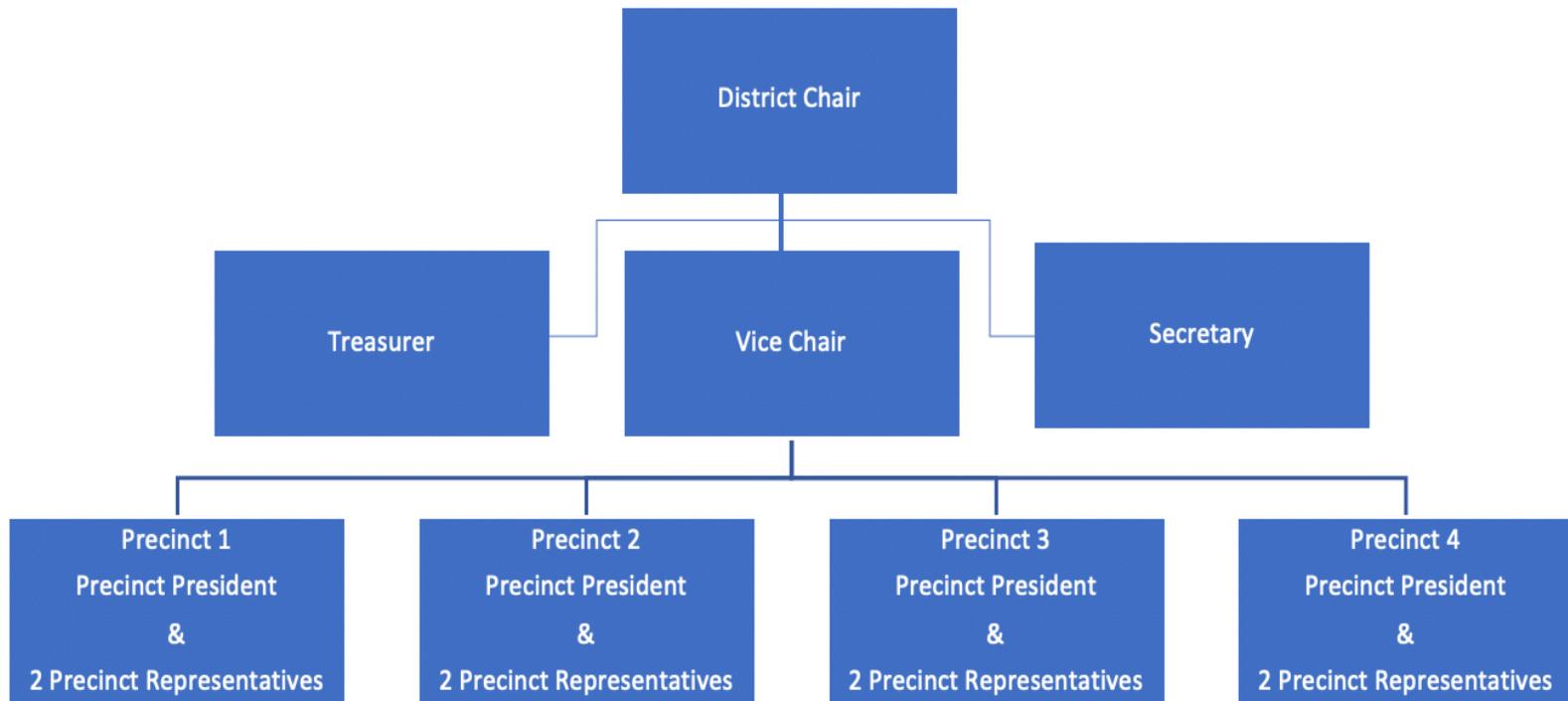
Block Captains
or Volunteers

Block Captains
or Volunteers

Organization (cont)



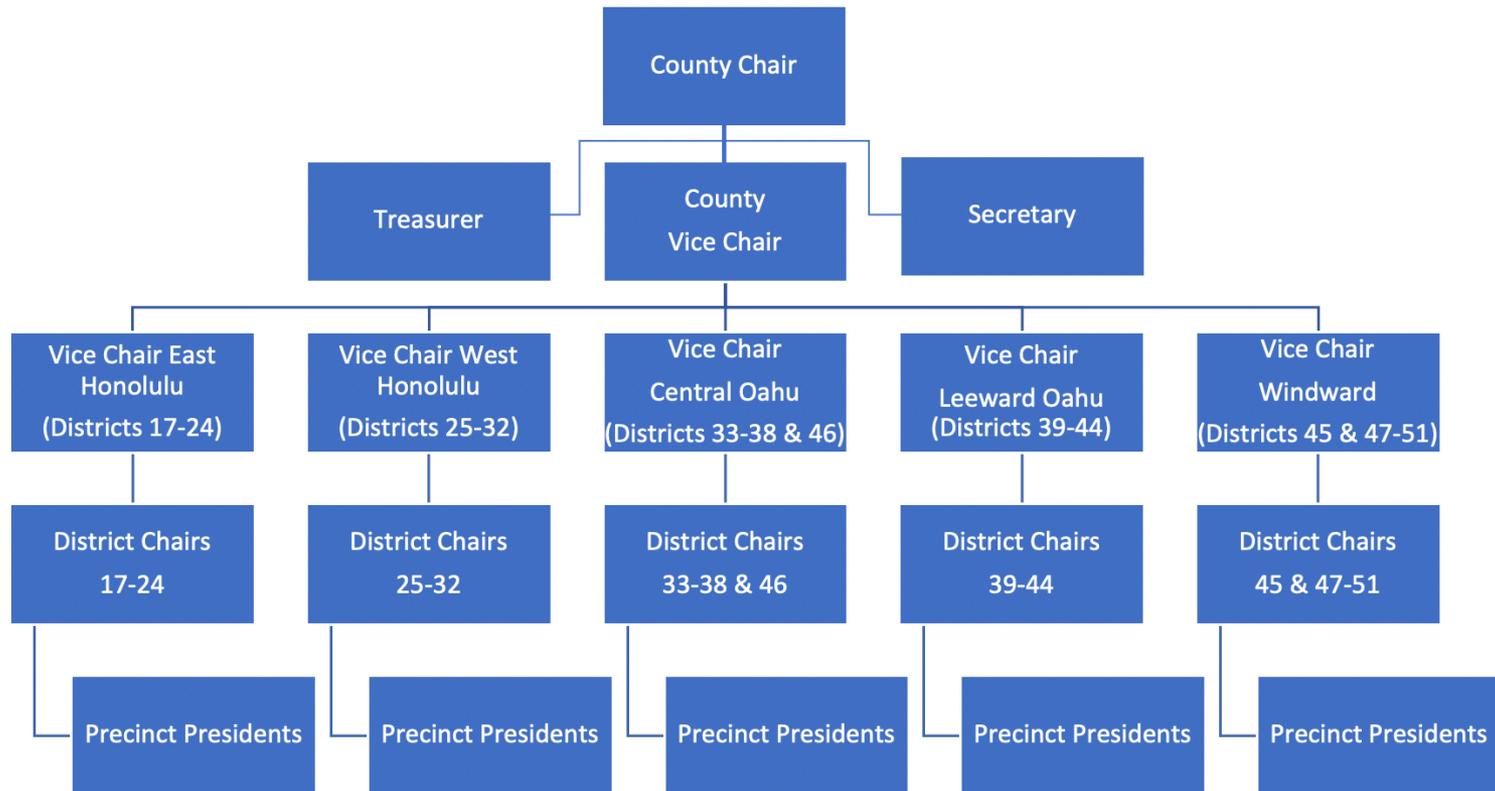
District Committee



Organization (cont)



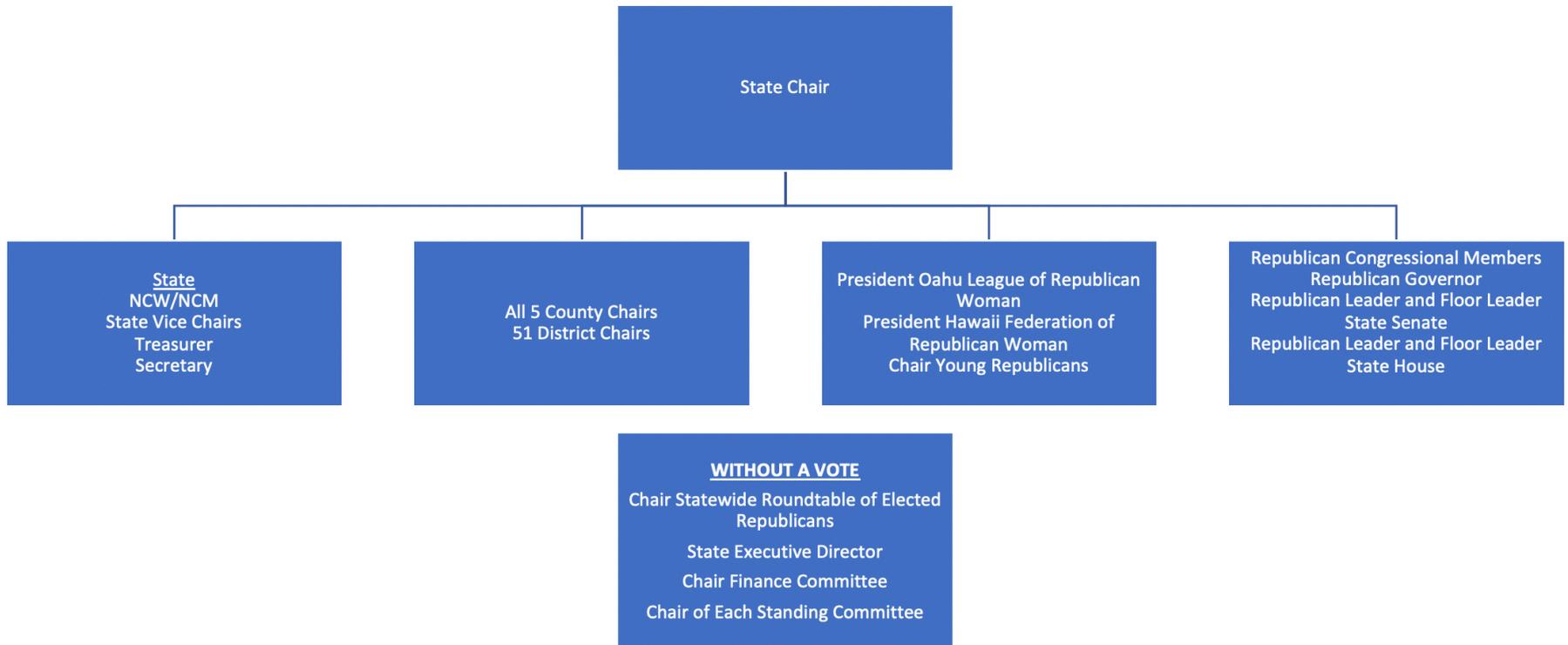
County Committee



Organization (cont)



State Committee



Precinct President role and responsibilities?



Precinct President's are key to the success of the Honolulu County and Hawaii Republican Party. You will lead the volunteers in your State House Legislative Precinct, proactively raising up a grassroots volunteer army.

Responsibilities include:

- Develop a team of engaged volunteers to meet your district/precinct objectives.
- Identify Voters: Get to know as many voters in your precinct as possible.
- Inform Voters: You need to be a political leader in your neighborhood.
- Recruiting Candidates. Seek out good candidates for State and County offices from your precinct.
- Get-Out-The-Vote. All the prior steps mentioned lead up to this one.
- Primary & General Election – Campaigning and voter security.

Rules



- Requirement. Each precinct shall meet once during the first fourteen days of February every year to elect delegates and alternates to the Convention that year and, in every odd-numbered year, also to elect precinct officers and two district committee representatives to serve with the precinct chair on the district committee.
- Time, Place and Notice of Meeting. The election meetings are to be held at a reasonable and convenient time.

Rules (cont)



- Eligibility to Vote. Any Republican living in the precinct whose name appears on the membership list maintained at Party Headquarters (GOP Data Center) is eligible to vote. Additions to the list of eligible voters must be received by the County Secretary and Party Headquarters no later than 5:00p.m. at least 10 days prior to the day of the scheduled election.
- Nominations and Elections. Any Republican who is eligible to vote may, without a second, nominate any Republican eligible to vote, including himself or herself. Whenever there are more candidates for a position than there are seats to be filled, the election shall be by secret ballot.

Rules (cont)



- Reporting Election Results. The precinct secretary shall report the election results, in writing, to Party Headquarters (copy to the County Chair) within seven (7) days after the election. The elected alternates shall be listed in the order of the number of votes cast for them. The alternate with the largest number of votes is first on the list, and the alternate with the lowest number of votes is last.
- Precinct officers include:
 - 1 president
 - 2 district representatives
 - Secretary
 - Treasurer if desired.
 - Convention Delegates and Alternates

Meeting Set-Up



- Familiarize yourself with the blank District & Precinct Election Results Form. Two separate forms that indicates the District and Precinct offices and how many delegates and alternates are allocated to your precincts. Delegate allocation is based on the number of votes for President Trump in the 2020 election.
- Set-up a registration table and verify the following for all of your attendees:
 1. Republican Party Membership (use printed list provided).
 2. Which precinct the individual belongs to within your district.
- Note any changes to their information on the printed Party list used to check off individuals as they arrive.

Meeting Set-Up (cont)



- As the names are checked off make sure that each individual is given a piece of paper with their precinct number (name tags may also be used). Everyone in your district should be divided according to precinct number by separate tables or other indications.
- Walk-ins who are not on the Party list should be welcomed and accommodated. They must fill out a membership card to be given a seat and voice, but they have no vote in their precinct election. If they wish to serve they may be elected.

Running the Election Meeting



- Begin by calling the meeting to order and getting everyone's attention. Introduce yourself and summarize the agenda for the meeting.
- Introduce any elected officials, party officers, or other VIPs in attendance.
- Encourage each person to introduce themselves by name.
- Explain the purpose of the Precinct and District Election Meeting, the general procedure, and allow attendees to clarify the details of the process by asking questions.
- Now you are ready to break into precincts, fill vacancies, and elect delegates and alternates based on the number allocated to each precinct. Refer to election results forms for delegate allotment.

Precinct Election Procedures



- A precinct organization may transact business, and by majority vote of those present adopt any action, with less than one-third of its members present, provided that at least three members are present.
- Except as otherwise provided in Party Rules, officers, committee representatives and delegates shall be elected to office by majority vote of those present. Whenever there are more candidates for a position than there are seats to be filled, the election shall be by secret ballot. If no candidate receives a majority of the votes cast there shall be a run-off election held between the top two vote-getters. After each round, the vote total for each candidate shall be announced to those present.
- In the event of a tie vote between two or more candidates, an initial tie-breaker round shall be held immediately after the vote total is announced. If the tie remains after the initial tie-breaker round, then, notwithstanding any Rule to the contrary, the election of that office may be deferred to another day, provided that the deferral last no more than a reasonable amount of time.

Precinct Election Process for Small Group (20 people or less)



- If you have a small group, voting by secret ballot will probably not be necessary unless there are more individuals who want to fill the vacancies or be delegates than openings.
 1. A simple show of hands from precinct members would constitute a valid election of officers and delegates.
 2. You must also elect delegate alternates in case any of your delegates are not able to attend the convention for any reason.
 3. Your precinct does not have to fill all the allotted number of delegate positions as long as everyone who wants to be a delegate has the opportunity. If you have fewer delegates than your precinct is allotted, the Precinct President and/or District Chair may later appoint individuals to fill the remaining slots based on the provisions of the Party Rules.
 4. In the case of an absent person wishing to be a delegate, he/she should notify the Precinct President or District Chair in writing prior to the actual election meeting in order to be considered.

Note: Immediately have elected officers, and the elected delegates and alternates fill out their contact information on the election results form.

Precinct Election Process for Large Group (20 people or more)



1. Have blank slips of paper available to have a vote by secret ballot.
2. Conduct election of Precinct leaders, delegates and alternates. Election of alternates are in case any of the delegates are not able to attend the conventions for any reason.
3. Your precinct does not have to fill all the allotted number of delegate positions as long as everyone who wants to be a delegate has the opportunity. If you have fewer delegates than your precinct is allotted, the Precinct President and/or District Chair may later appoint individuals to fill the remaining slots based on the provisions of the Party Rules.
4. In the case of an absent person wishing to be a delegate to the State Convention, he/she should have notified the Precinct President or District Chair in writing prior to the actual election meeting in order to be considered.

Note: Immediately have elected officers, and the elected delegates and alternates fill out their contact information on the election results form.

Concluding the Precinct Election Meeting



- Ensure all information on the Election Results Form is provided, which includes:
 1. First and Last name (per voter registration)
 2. Mailing Address (per voter registration)
 3. Email address
 4. Primary contact number (Home or Cell phone)
- Ensure the Precinct Chair signs at the bottom of each Election Results Form.
- Make a copy of the forms for your records and submit originals to District Chair once they are elected.



**RECESS TO COMPLETE
PRECINCT ELECTION
FORMS AND SOCIALIZE;
RECONVENE AS
DISTRICT MEETING**

District Election Procedures



- A few districts may lack a District Chair or are being led by an appointed Chair. This and the offices of Secretary/Treasurer, and any Vice-Chairs as desired, should be filled by election when the meeting reconvenes as the District of Republicans after the precincts' delegates elections are completed. In the event no one is elected or volunteers at the meeting, the Honolulu County Chair shall appoint an interim District Chair until an election at the next District meeting.
- Once the District Officers are elected, the District Chair will take nominations from the group to elect one Platform Representative and alternate, one Rules Representative and alternate, and one Credentials Representative and alternate.

District Election Procedures (cont)



- The Platform and Rules Committees of the Hawaii Republican Party are standing committees. Each district shall elect one member and alternate to each of the Platform and Rules Committees as their Representative for a term lasting until the next regularly scheduled election.
- Each District also appoints one member and alternate to serve on the Credentials Committee for the Hawaii Republican Party State Convention and Honolulu County Convention. The Credentials Committee reviews challenges to the credentials of any delegate or alternate to the conventions and presents its conclusions in the form of a report to the convention for the assembled delegates' approval. This appointment can be made by unanimous consent at the combined District meeting after the precincts have chosen their delegates and the District its officers.

District Election Procedures (cont)



- Use the election process for small or large group above.
- If there is a contested election it is customary to give each nominee a set number of minutes to speak to everyone on their own behalf, or to have someone speak for them, included in their allotted time, before the vote.
- District Chair shall use their discretion, with the consent of the assembled members, to determine what procedure will be used to select alternates whether by another vote or having the person who received the second most votes in the original election process being named the Alternate.

Concluding the District Election Meeting



- Ensure all information on the Election Results Form is provided, which includes:
 1. First and Last name (per voter registration)
 2. Mailing Address (per voter registration)
 3. Email address
 4. Primary contact number (Home or Cell phone)
- Ensure the District Chair signs at the bottom of each Election Results Form.

Concluding the Election Meeting (cont)



- Make a copy of the all election forms for your records and mail or scan and email to Honolulu County Chair Brett Kulbis (chair@oahugop.com) and County Secretary Boyd Ready (boyd@gophawaii.com).
- **Important Deadline:** The District Chair or District Secretary has 7 days after the election meeting to submit the District's Election Results Forms. This 7-day deadline is in accordance with Party Rules and shall not be extended for any reason. It is incumbent upon the district chairs to comply with this deadline to ensure the integrity of the process.

Questions

